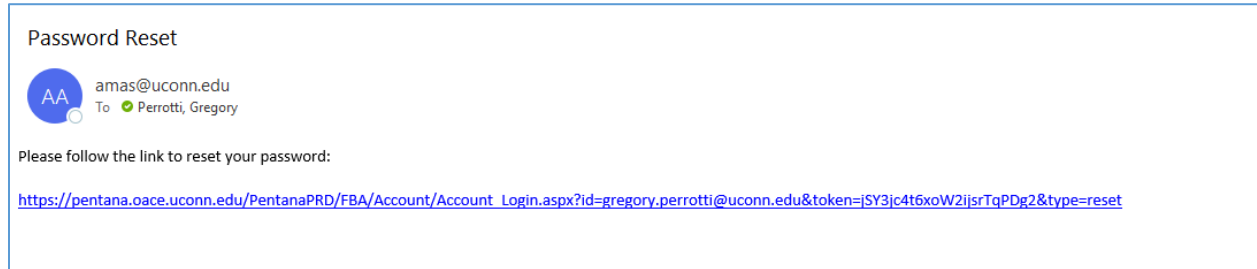


PENTANA PASSWORD CREATION PROCESS

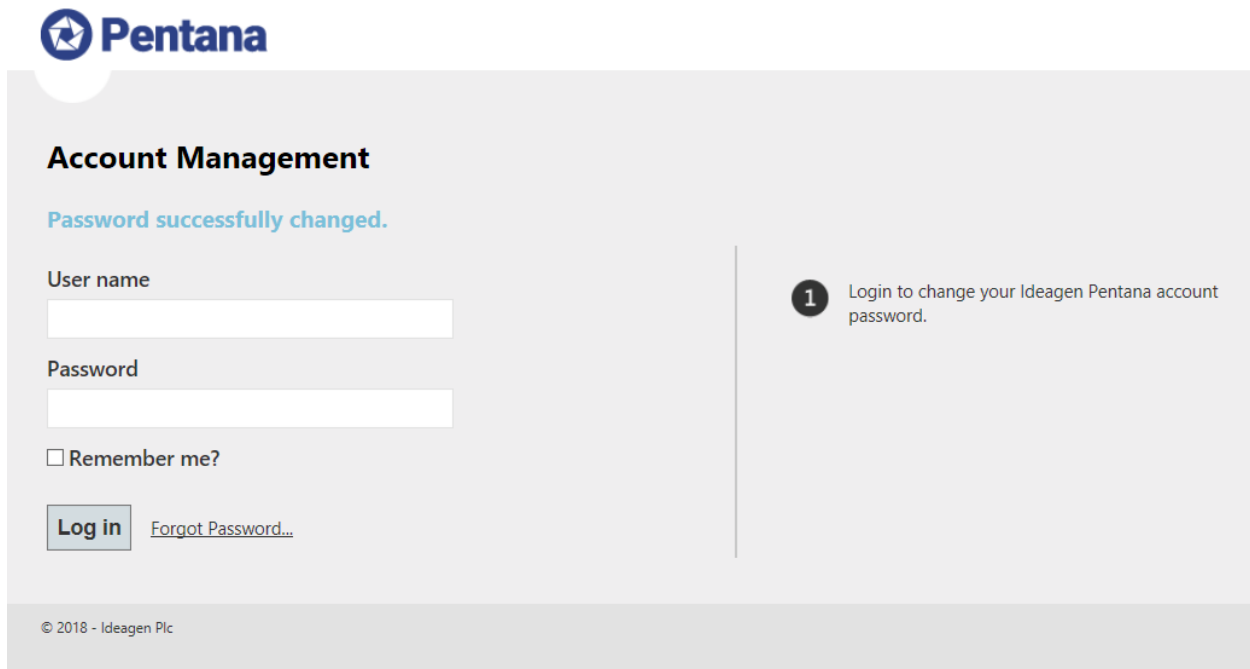
- 1) A system generated email will be sent by the Pentana Audit Management System with a link to a password management website.



- 2) Complete the "New password" and "Confirm new password" fields, then click on the Reset Password button.

The screenshot shows the Pentana logo and the title "Manage Account - Reset Password". The form includes two input fields: "New password" and "Confirm new password", both masked with dots. A "Reset password" button is located below these fields. To the right of the form, a numbered instruction states: "1 Enter your a new password and click 'Reset Password' to set your new password." The footer of the page reads "© 2018 - Ideagen Plc".

- 3) You will be shown a message that reads: “Password successfully changed”. At this time **NO FURTHER ACTION IS NECESSARY** and you may close the browser window.



The image shows the Pentana Account Management page. At the top left is the Pentana logo. Below it, the heading "Account Management" is displayed. A blue message states "Password successfully changed." Below this message are two input fields: "User name" and "Password". There is a checkbox labeled "Remember me?". A "Log in" button is next to a link that says "Forgot Password...". To the right of the login fields, a vertical line separates them from a numbered instruction: "1 Login to change your Ideagen Pentana account password." At the bottom left, the copyright notice "© 2018 - Ideagen Plc" is visible.

Pentana

Account Management

Password successfully changed.

User name

Password

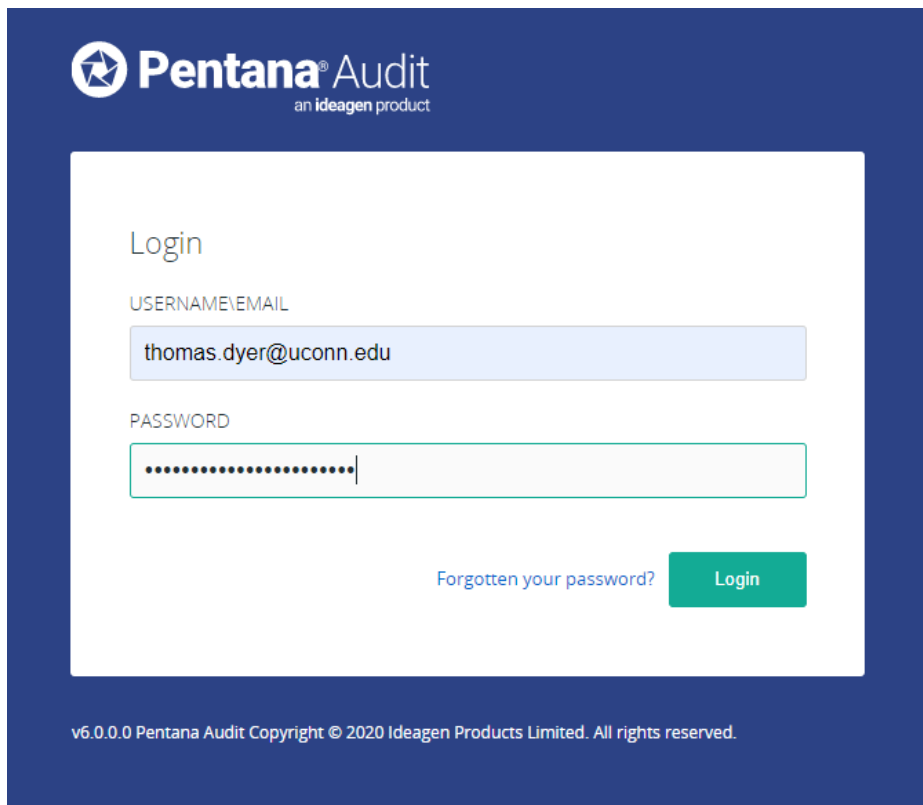
☐ Remember me?

Log in [Forgot Password...](#)

1 Login to change your Ideagen Pentana account password.

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- 4) Navigate to <https://pentana.oace.uconn.edu/PentanaPRD/WebUI/login.aspx> and enter your email address and password to view any open audit items assigned to you.



The image shows the Pentana Audit Login page. At the top left is the Pentana Audit logo, with "an ideagen product" written below it. The main heading is "Login". Below it is a label "USERNAME\EMAIL" above an input field containing "thomas.dyer@uconn.edu". Below that is a label "PASSWORD" above a password input field filled with dots. At the bottom right, there is a link "Forgotten your password?" and a green "Login" button. At the very bottom, the copyright notice "v6.0.0.0 Pentana Audit Copyright © 2020 Ideagen Products Limited. All rights reserved." is displayed.

Pentana Audit
an ideagen product

Login

USERNAME\EMAIL

PASSWORD

[Forgotten your password?](#) **Login**

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